

CAPITAL PLAN LIST C – EVALUATION

Project		Purchase of 70 Tablet Devices for Members and Senior Officers				
1	Specification:					
	(i)	Purpose of the scheme	Purchase of 70 tablet devices to facilitate a change to paperless council meetings as recommended by the Overview and Scrutiny Committee - 10/09/13.			
	(ii)	Relevance to National / Council's Strategic Objectives	(a)	National:	Reflects priority to identify efficiency savings reflecting reduced Government funding	
			(b)	Council:	Contributes to the Key Priority : continued delivery of priority services and a financially viable Council.	
	(iii)	Targets for judging success	(a)	Reduction in the numbers of printed agenda papers		
			(b)	Annual cost savings achieved in the light of the above		
2	Description of Project / Design Issues: The replacement of printed agenda papers with electronic information accessed by tablet devices for Members and Senior Officers facilitated by the recent purchase of Modern.Gov software. Recommended by the Overview and Scrutiny Committee following the completion of a value for money review.					
3	Consultation: Undertaken as part of the review.					
4	Capital Cost: 70 tablet devices £329 per tablet including extended warranty cover. Total: £23030					
5	Profiling of Expenditure					
		2013/14 (£'000)	2014/15 (£'000)	2015/16 (£'000)	2016/17 (£'000)	2017/18 (£'000)
		23				
6	Capital Renewals Impact: Renewals of tablet devices required every four years. Annual renewals cost: £5750					

CAPITAL PLAN LIST C – EVALUATION

7	<p>Revenue Impact: Annual cost savings comprise Print (paper and click) charges £5,400 Postage £900 Distribution/delivery <u>£7,600</u> Total £13,900 Less: Loss of investment income (5%) £11150 Capital Renewals <u>£5,750</u> Net Annual Saving £7,000</p> <p>(note: these are minimum annual cost savings, additional savings could accrue from additional use of tablets by Management Team and from reduced future laptop purchases and renewals)</p>														
8	<p>Partnership Funding: n/a</p>														
9	<p>Post Implementation Review: Twelve months after completion</p>														
10	<p>Screening for equality impacts:</p> <table border="1" data-bbox="309 890 2092 1171"> <thead> <tr> <th data-bbox="309 890 1283 930">Question</th> <th data-bbox="1283 890 1453 930">Answer</th> <th data-bbox="1453 890 2092 930">Explanation of impacts</th> </tr> </thead> <tbody> <tr> <td data-bbox="309 930 1283 1035">a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?</td> <td data-bbox="1283 930 1453 1035">No</td> <td data-bbox="1453 930 2092 1035">Tablets to be purchased for internal Council use only</td> </tr> <tr> <td data-bbox="309 1035 1283 1102">b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?</td> <td data-bbox="1283 1035 1453 1102">n/a</td> <td data-bbox="1453 1035 2092 1102"></td> </tr> <tr> <td data-bbox="309 1102 1283 1171">c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?</td> <td data-bbox="1283 1102 1453 1171">n/a</td> <td data-bbox="1453 1102 2092 1171"></td> </tr> </tbody> </table>			Question	Answer	Explanation of impacts	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	Tablets to be purchased for internal Council use only	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	n/a		c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a	
Question	Answer	Explanation of impacts													
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	Tablets to be purchased for internal Council use only													
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	n/a														
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	n/a														
11	<p>Recommendation: That the scheme be transferred from List C to List A for implementation during the current financial year 2013/14.</p>														